

Information Guides

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CONFIDENTIALITY

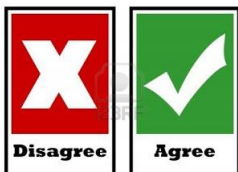
Keeping what you say private



When you talk to us we will **not** tell other people what you said. We will keep it private.



Sometimes we may think it is a good idea to talk to other people about what you tell us, like your parents, teachers or doctors.



We will always ask you if this is ok first.
You can say **yes or no**.



There are a few times when we will **have to tell someone else what you said**:

We sometimes tell our **managers** so they can check that we are doing a good job.

We will write information about our meetings on our **computers**.

Only people we work with will see this information.



We will also **have to tell someone** if we are worried that **someone is being hurt or might be hurt**.

If this happens, then we will talk to you about it first.

We have made all reasonable efforts to ensure that the information contained in this leaflet is accurate and up to date at the time of publication. It does not constitute legal advice and Sendias Bathnes cannot accept any responsibility for any loss or damage suffered as a consequence of any reliance placed upon it.

This document can be made available in a range of community languages, large print, Braille, on tape, electronic and accessible formats.

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Somerset Council

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