



Sendias Bathnes Volunteer Supporter (Volunteer)

Location:

- Flexible to suit

Hours:

- This is a flexible role generally during term time and could fit around existing commitments
- To protect you and the families you help we use a Safer Recruitment policy and references and Disclosure and Barring Service (DBS) checks will be carried out before you start.

Role Profile:

Sendias Bathnes Volunteer Supporters are volunteers who, under the direction of Sendias Bathnes Information and Advice Officers, support families where there is a concern about the child or young person's educational provision. Sendias Bathnes Volunteer Supporters may -

- Meet with parents, young people and children to discuss their concerns regarding educational needs which are not being met
- Support families to consider all professionals who should be involved with meetings where the child/young person's need will be discussed to ensure a holistic approach
- Attend meetings with families to offer moral support and ensure the child/young person's voice is heard
- Support families to enable and empower them to complete an Education and Health Care (EHC) Needs Assessment request
- Link with other organisations to support children/young people to express their point of view and plan outcomes, setting realistic and achievable goals
- Support families to view the content of a draft Education, Health and Care (EHC) Plan ensuring all aspects of need will be best supported
- Outline content of meetings for Sendias Bathnes records and de-brief with relevant Information and Advice Officer
- Will have an impartial and confidential approach at all times
- Will have an awareness of all areas of abuse and follow Sendias Bathnes procedures should they have a safeguarding concern

Activities: what you could be doing

- Communicating with parents, children and young people using a variety of methods
- Meet with families in LA meeting rooms, public spaces such as coffee shops or join them at school meetings
- Signposting families to other relevant organisations who may also be able to support them

What we want from you:

- Recording accurate information manually and sharing this promptly with the relevant Information and Advice Officer to ensure continued support can be provided in the best way for the individual
- Attend a minimum of 3 update training sessions per year including attending Sendias Bathnes Team Meetings to share good practice and update knowledge

What we will give you:

- Induction training and support in your volunteering role
- Relevant training to keep your knowledge and skills updated
- Out of pocket expenses can be reimbursed e.g.travel, parking

Person Profile: we need

- Someone who feels confident approaching and speaking with others
- Someone who can get along with people and understand their world
- Someone who understands the difficulties families face when a child has an additional need
- Someone who can remain impartial and confidential at all times
- Someone who understands that not all our contact with families will result in an awareness of the outcome: this may be due to families feeling empowered to take the lead without our support or change in families personal circumstance meaning they do not contact us
- Someone with an understanding of how to keep children safe and a positive motivation for working with families
- Someone who has emotional maturity, is non-judgmental and has personal resilience

As a volunteer with Sendias Bathnes you will be required to adhere to our code of conduct policy